

# Indiana Trucking Tips

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## Visit Our Website

- Go to the Official Website of the State of Indiana at [www.in.gov/](http://www.in.gov/).
- Visit the Indiana Department of Revenue's website at [www.in.gov/dor/](http://www.in.gov/dor/).
- Or go directly to the Motor Carrier Services website at [www.in.gov/dor/mcs/](http://www.in.gov/dor/mcs/).
- Scroll to the bottom of any page and email us your comments.

**Indiana Department of Revenue**  
Motor Carrier Services  
5252 Decatur Boulevard, Suite R  
Indianapolis, IN 46241  
(317) 615-7200

## Proportional Use Credit

In order to be eligible to file claims for Proportional Fuel Use Credit for 2001, you must have been certified by the Indiana Department of Revenue before April 1, 2001 and paid the \$7.00 fee with the certification. If you paid this certification fee last year, you may continue to file your claims for credit. If you are certified after April 1, 2001, you are eligible to file claims for credit during the first quarter of 2002. If you have questions, call the IFTA section at (317) 615-7345.

## Oversize/Overweight Forms

To improve our services to you, all Oversize/Overweight Vehicle Permitting forms, except the M233T and M233SA, are now on white paper. In the past, these forms were color coded and were not available to you on either the Internet or the TaxFax System. Now they are!

You may obtain these forms from the automated TaxFax by dialing (317) 233-2329 from your fax machine and entering the retrieval codes (you may obtain a list of retrieval codes by following the prompts). You may also obtain the forms from our website at [www.in.gov/dor/mcs/forms/html](http://www.in.gov/dor/mcs/forms/html).

If you need several of these forms, you may make and use photocopies. Make sure any copies you make are clear and legible.

We hope this makes ordering Oversize/Overweight Vehicle Permits easier for you. If you have any comments or questions, please call Motor Carrier Services at (317) 615-7320.

## IFTA/Motor Fuel Assessments will be Costly if you Fail to File Reports

If a International Fuel Tax Agreement/Motor Fuel license holder fails, neglects or refuses to file a quarterly tax report, the Department will assess the licensee for the estimated tax, plus penalty and interest. This assessment will be based on the best information available, including your past filing history. In the absence of adequate records, a flat fee of \$3,500.00 plus penalty and interest will be assessed for each unfiled report. The burden of proof remains with you to show that the assessment is incorrect. Payment of the assessment does not in any way release you from the responsibility of filing the required tax returns. If you are no longer in business, and want to avoid an estimated assessment, you must submit a written request to close the account after all delinquent reports have been filed and paid.

## Personnel Change

We are pleased to announce Corina Roberts as the new supervisor of our Oversize/Overweight Vehicle Permitting Section. Ms. Roberts' leadership and interpersonal skills, ability to develop programs, track complex operations and her performance under the pressure in a high volume environment highly qualify her for this position.

This section employs a staff of 14 individuals and processes over 300,000 permits a year, ensuring safe and efficient routing of vehicles whose size and/or weight exceeds the legal limits. Please do not hesitate to contact Ms. Roberts with any concerns or questions you have about your vehicle's Oversize/Overweight or Superload Permit at (317) 615-7320.

## CDL Physical Exam Information is now Automated!

Commercial drivers and authorized companies can now check the processing status of a Department of Transportation (DOT) physical examination form, 24 hours a day, seven days a week! This service is available to individual drivers and to companies; however, companies must register with us and receive an authorization number.

Drivers will need either their nine (9) digit Social Security Number or their ten (10) digit driver's license number when they call. If a motor carrier company wants to check on the status of its drivers, the company must file Form CDL-VRU to apply for an authorization number.

Why is this such good news? Commercial Drivers' Licenses (CDL's) are valid for four (4) years, contingent upon valid medical certification. However, the medical examiner certifies the driver's physical fitness for a period of up to only two (2) years. Since the CDL endorsement is valid only as long as the driver remains medically qualified, the driver has to have a second physical exam, and should file another DOT physical exam form before the first medical certification expires during each four (4) year period.

If anything is missing from the form, or if any of the examination results do not meet the CDL qualifications, the medical certification cannot be approved, and the CDL endorsement is revoked. This automated service provides instant access to your CDL medical exam processing status.

Drivers can call **(317) 615-7433** today and begin using this service! Call Carolyn Hill at (317) 615-7339 if you have questions or problems. You may also call Ms. Hill to get an Authorization Application form, or you may download the form from our web site at [www.in.gov/dor/mcs/forms.html](http://www.in.gov/dor/mcs/forms.html).

## Motor Carrier Services Telephone Numbers

**Commercial Drivers License**  
(317)615-7335

**IRP**  
(317) 615-7340

**Indiana State Police**  
(317) 615-7373

**Motor Carrier Fuel Tax/IFTA**  
(317) 615-7345

**Operating Authority**  
(317) 615-7290

**Oversize/Overweight Insurance**  
(317) 615-7349

**Oversize/Overweight Vehicle Permitting**  
(317) 615-7320

**Superload Permits**  
(317) 615-7325

**Titles/Base Plate Registration**  
(317) 615-7340  
**USDOT/SSRS**  
(317) 615-7350

## Coming soon - A new way to file your IFTA Return via 2-D Bar Coding!

The Indiana Department of Revenue is pleased to introduce a new method of reporting for IFTA filers. Quarterly returns can soon be processed using 2-D Bar Code scanning technology.

To use this new technology, you must obtain a 2-D Bar Coding software application for IFTA filing that is approved by the state of Indiana. To date, RoadTax™ Forms, produced by Operating Tax Specialists (OTS) is the only application approved by the State of Indiana. However, other software companies are expected to follow.

The RoadTax™ Forms software will generate a 2-D Bar Code from the information entered on the form. The carrier prints its form with the 2-D Bar Code, mails it to the Indiana Department of Revenue, and we then scan these forms.

For more information, visit the OTS website at <http://www.ots.net/> and select "Products" from the banner, or call OTS Toll Free at 877-445-2058.

